

T.A.: Jeff Hungerford
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Phone: 24-7988
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Hours: Th: 2 – 4pm
& by appointment

T.A.: Katie Middlecamp
Office: SRCC 315
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Hours: M: 11am – 12pm
& by appointment

T.A.: Marion Sikora
Office: Thaw 201
Phone: 24-9324
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Hours: M 1-3pm
& by appointment

T.A.: Byron Steinman
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Hours: W: 1 – 3pm
& by appointment

Attendance and Participation: The purpose of recitation will be to help reinforce material covered in lecture. We will lead discussions related to material covered in lecture, and you are encouraged to answer/ask questions, contribute information on topics and participate in group activities. There will be an ATTENDANCE SIGN-IN SHEET for most recitations! Don't forget to SIGN IN or ask about the sign-in sheet if you don't see one.

Grading: The recitation grade makes up **35%** of your final grade for the course. We will base this grade on quizzes, in-class exercises and assigned homework. Quizzes are “pop-quizzes” and the lowest score is dropped. Your active participation and regular attendance will also count towards your **5%** class participation portion of your final grade. Material covered in recitation will also be tested on your mid-term and final examinations. TAs will not tolerate cheating or plagiarism. Write your own work.

Materials: You will need a calculator, ruler and a basic set of colored pencils.

Missed Assignment Policy: There are no make-up quizzes, and TAs will be keeping a record of your attendance. If you must miss your recitation, contact your TA *in advance* to make possible arrangements. If you miss your recitation, you are welcome to attend another recitation, but you must ask that TA for permission. Being able to attend another recitation depends on the number of available seats, and will be determined by the instructing TA. *Quizzes cannot be made-up without advanced notice of non-attendance*, but the standard policy for late assignments is a 10% reduction per day up to 5 week days (weekends don't count). Assignments will not be accepted after 5 late days.

Course Website: (<http://ivis.eps.pitt.edu/courses/disasters/>). Announcements and supplementary material may be posted here, so please check it frequently. Additional resources from the textbook website can be found at:

http://higher.ed.mcgraw-hill.com/sites/0072826819/student_view0/

Office Hours: Please visit TAs during office hours or by appointment.
